

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
COMPREHENSIVE PLANNING UPDATE COMMITTEE**

September 17, 2020 – 7:00 p.m.

A quorum of the Comprehensive Planning Update Committee of the City of Jersey Village, Texas, convened on September 17, 2020, at 7:00 p.m. via videoconference.

A. The meeting was called to order by Dr. Courtney Standlee, Chairperson at 7:04 p.m. and roll was taken. The following Committee members were present for the meeting:

Courtney Standlee	Judy Tidwell
Debra Mergel	Jennifer McCrea
Ashley Hart	Brittany Davies
Peter Jessup	Gabriella Cole

Amy Weyer and Anthony Martin were not present at this meeting.

City Staff in attendance: Austin Bless; City Manager, Harry Ward; Director of Public Works, Christian Somers; Building Official, and Danielle Cordova; Administrative Secretary.

Also in attendance: Council Liaison Drew Wasson.

1. Designate alternate members to serve in place of any absent Committee Members.

No action was taken.

B. Consider approval of the Minutes for the Regular Meeting held on August 18, 2020

Debra Mergel moved to approve the minutes of the meeting held on September 3, 2020. Ashley Hart seconded the motion.

All were in favor; the motion carried.

C. Citizen's Comments

No action was taken; there were no comments from citizens.

D. Discuss and take appropriate action regarding a review of the City's 2016 Comprehensive Plan in order to recommend changes to the planning and zoning commission in accordance with Section 14-23(d)(4) of the Code of Ordinances.

The Committee conducted a brief overview of the graphs, figures, and tables located within Chapter Three of the 2016 Comprehensive Plan. Members identified the following changes to the graphs, figures and tables of Chapter Three:

- Keep figure 3.1
- Update figure 3.2
- Update figure 3.3
- Update table 3.1
- Replace figure 3.4
- Update table 3.2
- Update table 3.3
- Update figure 3.5
- Update figure 3.6

Additionally, the Committee noted that the ultimate capacity data points of table 3.3 might require modification as green spaces that can no longer be built on contribute to a reduction of capacity.

Dr. Standlee proceeded the discussion to section 3.17: Population Projections. The Committee identified the following changes to Chapter Three section 3.17:

- Add axis labels and titles to figure 3.5
- Extend projected growth rate to 2035
- Add verbiage referencing proposal reviews by City staff and related Committees
- Add the verbiage “growth dependent on a mixed used Extra Territorial Jurisdiction and is subject to change”

Dr. Standlee proceeded the discussion to section 3.18: Administration of the Future Land Use Plan. The committee identified the following changes to section 3.18:

- Clarify verbiage referring to “the plan” under the Reactive and Proactive Use of Zoning and the Plan section
- Combine the sentences “The Future Land Use Plan should be used consistently and updated as needed,” and “As coordinated, quality development continues in Jersey Village over time” in the Conclusion section

Additionally, the committee expressed the desire to have City staff further modify sections 3.20 through 3.23 to align with previously discussed goals and strategies.

Dr. Standlee proceeded the discussion to Chapter Four: Transportation and Circulation Plan. The committee identified the following changes to Chapter Four sections 4:1 through 4.6:

- Define verbiage referring to the “circulation plan” and address its meaning
- Verify/incorporate H-GAC 2060 Regional Transportation Plan
- Reword verbiage in the Regional Context section referring to the commuter bus service expansion and Beltway 8 manage lanes
- Add appendix or index to define terms
- Add verbiage indicating high speed rail will not have an impact on Village Center as currently designed

- Update HOV Lane Development map (figure 4.1)
- Remove the term “collector class facilities” and replace with “collector class routes”
- Update commute time under the Traffic Volumes section with travel times to major locations (i.e. the Galleria and energy corridor)
- Update traffic volumes data with 2019 figures
- Refer to FM 529 consistently throughout the text and remove the term “Spencer Rd”
- Address the improvements to the Philippine and Beltway 8 and Senate and Jones turn lanes under the Traffic Volumes section
- Remove the title “Crash Analysis” and replace with “Safety Analysis”
- Update second paragraph of Crash Analysis section to align with current data
- Add generic paragraph referencing the maintaining of safe roadways by way of low speeds, police presence and, electronic speed signs
- Replace crash map with updated version
- Remove the phrase “appears to have” in the second paragraph under the Existing Corridor Design section
- Redefine existing corridor design
- Insert map identifying connections to corridors
- Remove figure 4.2 and verbiage referencing highway fatalities

Additionally, the Committee expressed the desire to have City staff further modify the technical verbiage of Chapter 4; changes are to be revisited prior to making a final recommendation to the Planning and Zoning Commission.

With no further discussion, Chairperson Dr. Standlee proceeded to the following agenda item.

E. Set Date/Time for future meetings.

The next meetings are scheduled for October 1, 2020, October 15, 2020, October 29, 2020, November 12, 2020, November 19, 2020, and December 3, 2020 at 7:00 p.m.

F. Adjourn

Chairperson, Dr. Courtney Standlee adjourned the meeting at 9:07 p.m.

Respectfully submitted,

Danielle Cordova
Administrative Secretary, City of Jersey Village

Harry O. Ward, P.E.
Director of Public Works, City of Jersey Village